

NORTHCOTT DEVON FOUNDATION Registered Charity No.201277

Application for Grant (Individual)

Important:

- A. All information given will be treated **as confidential**. It is sought only in order to enable the competing claims of applicants to be assessed fairly.
- B. Please answer each question fully, particularly the financial details. Failure to do so will delay or prejudice the application.
- C. Outstanding **debts** will not be considered.
- D. The terms of the Trust forbid its funds being used in relief of Council Tax or other taxes.
- E. Applicants or their sponsors must have checked whether assistance from the department of Social Security is available.

1. Applicants full Name: _____ Age: _____

(are you applying on behalf of a minor/another person.? Yes/No If yes, give name and age.

3. Address: _____ Post Code: _____

4. Applicant (Please tick) Married Separated Divorced Single Living with partner

Applicant (Please tick) Employed Unemployed Self Employed Job Seeker Retired Training Nothing permanent

5. Housing (please tick) Owner Rented Local Authority Housing Association

	House	Flat	Bungalow	Mobile Home	Caravan	Living with friends/relatives	Hostel	No fixed abode
Number of Bedrooms								
Type of heating								

6.State of Housing (please tick) Good Fair Poor Sub-Standard

7. How long resident in Devon: _____ 8. Full name of Spouse or Partner : _____

9. Number and age of dependent children: _____

10.Give details (and date) of any previous application to the foundation: _____

11. Beneficiary (who would the grant benefit): _____

12. Amount applied for (please itemise):

Item	£	Item	£
A.		E.	
B.		F.	
C.		G.	
D.		TOTAL	

13. Have you tried your nearest recycling/reuse centre? Yes / No

14. Have other charities been approached? (delete as appropriate): Yes / No

15. Has the assistance of Benefits or other public funds been checked? Yes / No

Disabilities: Indicate disability of any member of the family:-

Disability	*None	Slight	Moderate	Degrades quality of life	Severe	Life threatening

* If there is **NO** disability indicate “**NONE**”

Supporting Financial Information

Benefits and Income received.	Amount per week	State below the outgoings.	Amount per week
Disability Living Allowance		Mortgage	
Attendance Allowance		Rent	
Income support		Debt repayments including loan	
Jobseekers Allowance		Council Tax - Amount actually paid.	
Council Tax Rebate		Water	
Rent Rebate/Housing Benefit		Gas	
TV Licence		Electricity	
Family Tax Credit		Telephone (Inc mobiles)	
Child Tax Credit		Car Tax	
Child Benefits		Car Insurance	
Wages from employment both man & woman		T.V. Licence	
Pension (private pension)		Other	
Pension (state pension)			
Payments from estranged partner			
Savings (first £5,000 disregarded)			
TOTAL INCOME		TOTAL OUTGOINGS FOR ABOVE	

16. Are you in receipt of a Social or Family Fund Loan ? Yes / No

If your application is successful, the grant will be paid to your sponsor or agent whose name and address MUST appear below.

If the name is not on the application form it will be returned to you without being considered.

Your sponsor will ensure the money is spent on the item(s) you require.

Cheques will NOT be paid to individuals applying to the Foundation.

Northcott Devon Foundation of 1B Victoria Road, Exmouth EX8 1DL is the data controller for the purpose of the GDPR . I consent to our processing of the personal data (including sensitive personal data) that we collect from you.

We will use the personal information you provide on this form and any other supporting documentation to respond to and process your application for a grant.

Should you have any questions, comments or requests regarding our data processing practices please send them to the address above.

I consent to my data being processed to allow you to consider my application. Yes/No

I am aware of the contents of your privacy notice. Yes/No

If successful the money will only be used for the purposes described on the application and will not be sent overseas. Yes/No

I am aware that answering No to any of these questions may mean that you are unable to process to process my application.

Name of Applicant _____ Signature _____ Date _____

Name, address and signature of Sponsor or Agent.

Name: _____ Agency _____

Address: _____

Tel No: _____ Signature _____ Date: _____

FURTHER DETAILS TO SUPPORT APPLICATION FORM BELOW OR SEPARATE LETTER ENCLOSED:

Northcott Devon Foundation Privacy Notice.

In order to process your application we are required to consider personal information from you. We will only use your data to decide if you are eligible for a grant from the charity.

The lawful basis under section 6 of the GDPR for processing this information is legitimate interest in that:

“processing is necessary for the purposes of the legitimate interests pursued by the controller or by third party except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject which require protection of personal data, in particular where the data subject is a child”

In addition where special category data is processed the condition under article 9(2) of the GDPR is:

“the data subject has given explicit consent to the processing of those personal data for one or more specified purposes, except where Union or Member State law provide that the prohibition referred to in paragraph 1 may not be lifted by the data subject.

We will not share your personal data with any other organisation unless required to do so by law or to protect life.

We will retain your personal data for a period of 36 months.

You have the right to withdraw your consent to us holding your personal data in which case we will return or destroy all data held and will be unable to further process your application.

You have the right to see the personal information we hold on you, have a copy of the personal data we hold on you, amend any personal data we hold on you or request the destruction of the personal data we hold on you. We will respond to any request within 5 days.

We will keep your personal data secure by following our data protection policy, a copy of which can be made available on request.

If you have any concerns over the processing of your personal data you can contact the Information Commissioners Office <https://ico.org.uk/>

The Northcott Devon Foundation is the data controller for the purposes of GDPR any questions about this notice should be addressed to Emma O’Loughlin, Northcott Devon Foundation, 1b Victoria Road, Exmouth, Devon, EX81DL